



The Confederated Tribes of the Grand Ronde Community of Oregon

Education Division
(503) 879-2275 • FAX (503) 879-2286
1-800-422-0232 Ext. 2275

9615 Grand Ronde Road
Grand Ronde, OR 97347

Umpqua • Molalla • Rogue River • Kalapuya • Chasta

HIGHER EDUCATION SPONSORSHIP APPLICATION

The Higher Education Sponsorship program is offered to assist members of the Confederated Tribes of Grand Ronde who need assistance with education related expenses including, but not limited to graduation costs, college admissions and application fees, enrollment fees, CLEP exam fees, and college program testing fees.

The following documents **must** be included with a completed application to be considered for funding:

- _____ CTGR Tribal enrollment verification
- _____ Completed Application; and
- _____ Copy of receipt verifying expenses for which you are seeking reimbursement

Please return completed application and verifications to:

The Confederated Tribes of Grand Ronde
Higher Education Programs
9615 Grand Ronde Rd.
Grand Ronde, OR 97347
highereducation@grandronde.org
503-879-2286 (fax)

Incomplete applications will not be processed.

If you have any questions about this application or the Higher Education Sponsorship Program, please contact the Higher Education Program at 1-800-422-0232 Ext. 1495.



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HIGHER EDUCATION SPONSORSHIP

APPLICATION

1. Applicant _____
Last First Middle Maiden
2. Mailing Address _____
Street/PO Box city state zip code
3. Telephone: () _____ Email: _____
4. Enrollment # _____ Date of Birth _____
5. Do you have any unpaid debts owing to the Education Division () Yes () No If yes, what is the debt and amount owed? _____

Please list the reason you are requesting funding:

Amount requested \$ _____
Check payable to: (attached documentation)

Applicant Signature _____ Date _____

Parent or Guardian Signature (if applicant is under 18 years of age) _____ Date _____

Funding will take at least 2 weeks to process.

Please contact the Higher Education Program @ 503-879-1495 or 1-800-422-0232 Ext. 1495 with any questions.

Applications submitted without a copy of tribal verification and applicable receipts, order forms, admissions application verification, or testing registration information will not be processed.

HIGHER EDUCATION SPONSORSHIP

POLICIES AND PROCEDURES

The Higher Education Sponsorship program is offered to assist members of the Confederated Tribes of Grand Ronde who need assistance with education related expenses including, but not limited to graduation costs, college admissions and application fees, enrollment fees, CLEP exam fees, and college program testing fees.

I. APPLICANT ELIGIBILITY REQUIREMENTS

- A. Applicants are responsible for providing the following documentation to the Tribal Higher Education programs:
 - 1. The applicant must be a Confederated Tribes of Grand Ronde Tribal member and provide verification of Tribal enrollment. Acceptable forms of Tribal enrollment verification are limited to Tribal IDs and certificates of Indian blood from the CTGR Enrollment Office;
 - 2. The applicant is responsible for submitting legible, detailed receipts and/or order forms to request payment.
- B. All colleges and universities applicants are seeking funding for must meet the Tribal Higher Education accreditation policy (appendix A).
- C. Applicants must be using the funds for expenses as outlined in each subsection of this policy.
- D. Applicants must not owe any debt to the Confederated Tribes of Grand Ronde on behalf of the Tribal Higher Education programs.

II. FUNDING AMOUNT AND LIMITATIONS

- A. Graduation costs
 - 1. Graduation costs are limited to high school, trade/vocational school, and college students.
 - 2. Eligible expenses are limited to; cap, gown, tassel, announcements, and shipping. Class rings, souvenir tassels, and other accessories **will not** be covered.
- B. College Admissions and Enrollment fees
 - 1. Applicant must be applying for admissions to a non-profit regionally accredited college or university (Appendix A).
- C. College entrance exams

1. Applicant must be in need of college level testing as a condition of application for admissions. Examples of approved tests are: SAT, ACT, GRE, MCAT, LSAT, MAT, GMAT

D. CLEP testing fees

1. Students may request reimbursement only for passed CLEP testing fees to test out of any of the college courses approved by their institute of attendance or intended institute of attendance.
2. CLEP testing information can be found on the College Board website.
<http://clep.collegeboard.org/>

E. College Program Testing Fees

1. Required testing fees for entrance into a college program. Such as ORELA fees.
2. Students can access this funding for testing fees and one additional test retake if required.

F. Funding amounts are based on annual amounts as follows:

1. **Graduation costs:** up to \$100
2. **Admissions, Enrollment, and Entrance exam fees:**
Undergraduate schools: up to \$500
Graduate schools: up to \$500
3. **College Program Testing Fees:**
Undergraduate schools: up to \$500
Graduate schools: up to \$500
4. **CLEP testing:** up to \$500

III. FUNDING PROCESS

A. The Education Division **must** receive the following information in order to process a funding request:

1. **Completed and signed Higher Education Sponsorship Application** each time the student requests funding through this program (incomplete applications will not be processed).
2. **Copy of Tribal Enrollment Verification from the CTGR Enrollment Office.**
3. **Applicable receipts, order forms, admissions application verification, or testing registration information.**

B. Payments will be made payable to the vendor and mailed directly to the vendor unless other arrangements have been made by applicant. Checks made payable to a party

other than the vendor requires prior approval and detailed receipts must be submitted.

- C. Please allow **two weeks** to process your completed application.
- D. Scholarships are available on a **first come, first serve basis**. The level of funding for this program is subject to availability of Tribal resources and budget approval. Requesting and/or submitting an application does not guarantee an applicant's funding for the requested scholarship.

VI. IMPLEMENTATION AND POLICY REVIEW

This policy shall become effective upon review and approval by the General Manager. The Higher Education Program staff are responsible for the implementation of this policy upon approval. Any questions regarding the policy or application should be directed to the Education Department Manager.

APPENDIX A

ACCREDITATION:

- A. All students funded through the Confederated Tribes of Grand Ronde Education must attend a non-profit accredited institution of post secondary education.
- a. All institutions must be accredited by one of the national or regional accrediting associations listed below in order to be eligible for funding:
1. American Medical Association, AMA (all medical students) <http://www.ama-assn.org/>
 2. American Bar Association, ABA (all law students) <http://www.abanet.org/>
 3. Higher Learning Commission of Colleges and Schools, HLC (Formerly the North Central Association) <http://www.ncahigherlearningcommission.org/>
 4. Middle States Association of Colleges and Schools, MSA <http://www.middlestates.org/>
 5. New England Association of Schools and Colleges, Inc.-Commission on Institutions of Higher Education, NEASC-CIHE <http://www.neasc.org/>
 6. New England Association of Schools and Colleges, Inc.-Commission on Technical and Career Institutions, NEASC-CTCI <http://www.neasc.org/ctci/ctci.htm>
 7. Northwest Commission on Colleges and Universities, NWCCU (formally Northwest Association of Schools and Colleges) <http://www.nwccu.org/>
 8. Southern Association of Colleges and Schools/Commission on Colleges, SACS-CC <http://www.sacs.org/>
 9. Western Association of Schools and Colleges/Accrediting Commission, WASC. <http://www.wascweb.org/>
- b. All institutions must accept Federal Student Aid (Title IV funding).
- c. Proprietary institutions that do not meet the above criteria may be reviewed for consideration with a legitimate letter of explanation from the student. The appeal letter must express why there is no other institution they can attend that offers a similar program of study that is accredited by the abovementioned accrediting associations. Students must also provide verification of the institution's accrediting agency and estimated school cost (tuition/fees & books/supplies) from the Financial Aid Office. Proprietary institutions will not automatically be eligible for funding.
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